 **SAMEERA YERRAM SHETTY**

**Sr. Scrum Master**

**Professional Summary:**

* Dynamic and results-oriented Senior Scrum Master & Business Analyst with 10 years of experience in Agile frameworks, Business Analysis, and Software Development across industries such as Finance, IT, and Business Intelligence. Adept at driving Agile transformations, facilitating SAFe Agile Release Trains (ART), and implementing Kanban methodologies to optimize team performance.

**Key Expertise:**

**Agile & SAFe Practices** – Skilled in Scrum, Kanban, and Agile Release Train (ART) frameworks to enhance team collaboration and delivery.
**Agile Tools & DevOps** – Expertise in Azure DevOps, JIRA, and Confluence for managing sprints, backlogs, and reporting.
**Process Optimization & Continuous Improvement** – Conduct GAP analysis, feasibility studies, and UAT testing to enhance workflows and optimize business processes.
**Team Leadership & Coaching** – Establish team working agreements, mentor Agile teams, and foster high-performing, self-organized teams.

Demonstrated ability to adapt to changing priorities and deliver exceptional results while fostering a collaborative and innovative work culture.
**Stakeholder & Executive Collaboration** – Work closely with department heads, stakeholders, and executive teams to define project scope, goals, and deliverables.
**Data & Business Intelligence** – Experience in Data Warehousing, Reporting, and Business Intelligence architecture development for informed decision-making.
**Agile Metrics & Performance Tracking** – Utilize burndown charts, velocity tracking, and other Agile metrics to measure and enhance team efficiency.

A strategic leader passionate about Agile best practices, risk management, and product innovation, ensuring on-time, high-quality software delivery.

**Certifications:**

* Scrum Certified.
* Lean Certified.

**Technical Skills:**

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| **SDLC Methodologies** | SAFe Agile, Agile-Scrum,Agile Release Train (ART) in a SAFe environment. Waterfall, and Kanban |
| **Work Management Tools** | Azure ADO, JIRA, MS-Project, MS Share Point, Office One Note. |
| **Office Tools** | MS Word, MS Excel, MS SharePoint, MS Project, MS Visio, MS Access, Project Planner  |
| **Defect Tracking tool** | JIRA, Splunk. |

**Education Qualification:**

Aurora's Scientific and Technological Institute (JNTU)

(M. B. A. In Finance & HR - 2013)

St. Ann’s Women’s Degree College (Osmania University)

(B. Com Computers degree - 2011)

**Professional Experience:**

**Client: PMI Foods (OHIO) Jan 2023– till date**

**Sr.Agile Scrum Master**

**Responsibilities:**

* Led and facilitated key Scrum ceremonies, including Backlog Grooming, Sprint Planning, Daily Standups, Sprint Reviews, and Retrospectives, using Azure DevOps.
* Collaborated with Business Owners, Product Owners, and stakeholders to gather requirements, assist with backlog grooming and reprioritization, define project scope, and model business processes and workflows.
* Participated in PI events to align team priorities with broader program objectives and ensure refined user stories were available in the sprint backlog.
* Worked closely with the Agile Release Train (ART) team to manage dependencies, assess change impacts, and align sprints with the ART’s PI plan and product roadmaps.
* Resolved blockers, managed cross-functional dependencies, and supported timely program delivery.
* Supported Scrum of Scrums and release planning meetings, providing necessary Inspect and Adapt metrics to track progress.
* Monitored sprint progress using burndown charts, velocity, and other Agile metrics, optimizing resource utilization and productivity.
* Facilitated PI Planning, ensuring alignment with program objectives and adherence to timelines.
* Assisted with sprint planning, backlog management, and sprint reviews, ensuring clear objectives and stakeholder engagement.
* Led sprint retrospectives to drive continuous improvement.
* Planned and prioritized work to ensure timely and budget-conscious project delivery.
* Developed custom web pages in SharePoint.
* Translated business needs into functional specifications by collaborating with Operations and clients on platform and correspondence requirements.
* Implemented Agile processes in Azure DevOps (ADO) and JIRA to streamline task transitions and workflows.

**Thomson Reuters, India Aug 2019 – May 2022**

**Sr.Agile Scrum Master**

**Responsibilities:**

* Created user stories, estimated user story effort, developed information radiators and product content, performed quality assurance testing, created product documentation and marketing materials
* Helped company scale Agile and Scrum best practices across multiple onshore and offshore projects using Scaled Agile Framework (SAFe) processes and best practices, and facilitated Scrum of Scrums
* Major project success metrics included development of the first fully customer-configurable CRM application for small-to-medium businesses at 58% of the retail price of the closest competitor
* Served as the primary instructor for Confidential Exam Prep, Agile Project Management and Scrum courses hosted by Confidential at corporate locations and at PMI-sponsored Agile/Scrum Training events including boot camps, dinner meetings, professional development days and other special events
* Plans the work based on the priority of different projects; identifying the crucial and priority of the project to deliver on time and budget.
* Created custom web pages in SharePoint.
* Works closely with Operations/client and the Client to define, analyze and gather requirements for several different platforms and Correspondence to assist the business owner by translating these needs into functional specifications.
* Create team specific Agile process in JIRA to move from one tasks to another.
* Created Current Process Flow as-is process Future Process Flow to-be process using MS Visio

**UnitedHealth Group, India Aug 2017 – JULY 2019**

**Scrum Master**

**Responsibilities:**

* Facilitated Scrum ceremonies, including Daily Stand-ups, Sprint Planning, Sprint Reviews, and Retrospectives.
* Managed and optimized the product backlog in JIRA and Azure DevOps, ensuring alignment with business priorities.
* Tracked team performance using Agile metrics such as velocity, burn-down charts, and cycle time.
* Identified and removed impediments to ensure smooth sprint execution and on-time delivery.
* Coached development teams on Agile best practices to enhance collaboration and efficiency.
* Worked closely with Product Owners to refine user stories, acceptance criteria, and backlog prioritization.
* Promoted a self-organizing team environment and encouraged cross-functional collaboration.
* Ensured continuous delivery through collaboration with DevOps teams using Jenkins, Bamboo, and TeamCity.
* Integrated Agile testing practices using Selenium, JUnit, and Postman for better test automation.
* Facilitated team communication via Confluence, Slack, and Microsoft Teams for knowledge sharing and documentation.

**Accenture,India Aug 2015 – JULY 2017**

**Associate Scrum Master**

**Responsibilities:**

* Assisted in facilitating Scrum ceremonies, including Daily Stand-ups, Sprint Planning, Sprint Reviews, and Retrospectives.
* Supported backlog refinement and sprint planning sessions in JIRA, ensuring clear prioritization of tasks.
* Tracked sprint progress using **JIRA dashboards, burndown charts, and velocity reports**.
* Helped identify and remove impediments to improve team efficiency and workflow.
* Coordinated with Product Owners and Development teams to enhance communication and collaboration.
* Encouraged Agile best practices and supported team members in adopting Scrum methodologies.
* Documented sprint outcomes and contributed to continuous improvement initiatives.

**Genpact, India Aug 2013 – JULY 2015**

**Associate Consultant**

**Responsibilities:**

* Processing all type of payment requests – Immediate/Expedites, Debit Memos, and Discount Refunds with consistent accuracy of 99.5 %
* Directing the vendors issue to the right department so that the dispute, backups and providing complete

information was given to resolve or provide as soon as possible, as we had deadlines to complete 400 to 500 issues a day.

* Handling the client’s cash discount issue which was on basis of an agreement done between the client

(Walgreens) and the vendors, so that there are no disputes, and the agreement stands for longer run (peoples management) as an arbitration person.

* Create manual wires for business critical payments in Web cash.
* Doing daily, weekly and monthly reports and there by sending reports to business.
* Successfully done Remote transitions from US Businesses.
* Training new team members on process operations thereby reducing person dependency.
* Conducting Process Knowledge Test for the entire team on a monthly basis.
* Preparing monthly Dash Boards by demonstrating monthly volumes & accuracy.